



DEPARTMENT OF THE AIR FORCE
WASHINGTON, DC

OFFICE OF THE ASSISTANT SECRETARY

11 OCT 2011

POLICY MEMO 11-C-09

MEMORANDUM FOR ALMAJCOM/DRU/FOA (Contracting)

FROM: SAF/AQC
1060 Air Force Pentagon
Washington DC 20330-1060

SUBJECT: Conversion of Quality Assurance Personnel to Contracting Officer's Representatives

OUSD (AT&L) announced a new DoD Contracting Officer's Representative (COR) standard on 29 Mar 2010 which defined the minimum COR competencies, experiences, and training required according to the risk and complexity of the contract requirement. SAF/AQC incorporated the new DoD COR standard in MP5301.602-2(d) Designation, Assignment, and Responsibilities of a COR on 21 Apr 2011.

An issue not addressed by our COR policy is how to transition legacy Quality Assurance Personnel (QAP) designations to the new COR standard. Therefore, to better standardize our approach to contract quality assurance and to fully implement DoD's COR standard, all remaining QAPs shall be re-trained as necessary and designated as Contracting Officer's Representatives (CORs) in accordance with MP5301.602-2(d) no later than 1 Dec 2012.

Please direct any questions to [REDACTED] SAF/AQCP at DSN 260-2408,
(571) 256-2408 [REDACTED].

[REDACTED]

Deputy Assistant Secretary (Contracting)
Assistant Secretary (Acquisition)